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## IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

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### NOTICE OF RFP IMPLEMENTATION TEAM (RIT) MEETING

Pursuant to Iowa Code, Chapter 21, the Iowa Telecommunications and Technology Commission hereby gives notice to the public of its intended RFP (Request for Proposal) Implementation Team (RIT) meeting on Monday, December 5, 2011 at 10:00 a.m. in the Grimes State Office Building, Department of Education, 2nd Floor, Des Moines, IA. Due to space limitations, this meeting location is only intended for members of the RIT and ICN staff. The proposed agenda for the meeting is included with this notice and incorporated herein by reference.

The RFP (Request for Proposal) Implementation Team (RIT) will be tasked with providing advice regarding the specific definitions and assumptions for current unidentified aspects of legislation for the sale/lease of the network. They will develop and execute a project plan to address transparency and the time sensitive requirements of the legislation. The RIT is critical for ensuring that the RFP for the sale/lease of the network is completed on time.

To ensure the most efficient use of State resources, the December 5, 2011, RIT meeting will be held via a video conference pursuant to Iowa Code section 21.8. Members of the public and interested persons are invited to attend the Commission's meeting via video conference. A video conference also ensures more attendees will be able to participate in the meeting and reduces the risk of delays caused by weather or other impediments to travel. The meeting will be accessible to members of the **public** through attendance at the Grimes State Office Building, 1st Floor, ICN Classroom, Des Moines, IA or at any available video site. The Commission welcomes public comments as a part of the Commission's open meetings. The two times for public input are at the beginning of an agenda item, and/or during the questions portion of the meeting. Comments should be limited to five (5) minutes. Please send advance written notification of appearance to the Iowa Communications Network, Attention: Jontell Harris, Grimes State Office Building, 400 East 14<sup>th</sup> Street, Des Moines, IA 50319 or e-mail [jontell.harris@iowa.gov](mailto:jontell.harris@iowa.gov). If you require the assistance of auxiliary aids or services to participate in or attend the meeting because of a disability, or would like to access the meeting at a video site, please call the Executive Liaison, Jontell Harris, by Wednesday, November 30, 2011 at 877-426-4692 toll free or if you are hearing impaired, call Relay Iowa TTY at 800-735-2942 toll free or e-mail [jontell.harris@iowa.gov](mailto:jontell.harris@iowa.gov).

Questions regarding the meeting agenda or requests for a video connection to the meeting may be directed to the ICN Executive Liaison, Jontell Harris, at (515) 725-1102, or 877-426-4692 toll free or e-mail [jontell.harris@iowa.gov](mailto:jontell.harris@iowa.gov).

**NOTICE POSTED:** November 28, 2011

### MEETING AGENDA

Roll Call	Jontell Harris
Recap	David Lunemann/Rob Smith
Assumptions and Definitions	David Lunemann/Rob Smith
Questions	Fiberutilities Group/Iowa Communications Network
Adjournment	David Lunemann/Rob Smith

**\*Documents to be provided at RIT meeting:** Minutes from 11/28/11 RIT meeting, Open Meeting Notice/Agenda, Initial Foundational Assumptions list, Acronyms and Definitions, PowerPoint printout, 10/1/11 Quarterly Status Report.